

**BOARD OF EDUCATION
TOWNSHIP OF SADDLE BROOK**

A Regular Meeting of the Board of Education was held on Wednesday, December 10, 2008, in the Saddle Brook High School/Middle School Media Center. Mr. Salierno, Board President called the meeting to order at 7:30 PM. A Roll Call indicated the following:

Present: Mrs. Calderone Mr. Naegely Mr. Rosso
Mr. DiGiacomo Mrs. Nasello Mr. Taylor
Dr. Filipek Mrs. Robinson Mr. Salierno

Others

Present: Dr. Harry A. Groveman, Superintendent of Schools
Mr. Raymond G. Karaty, School Business Administrator/Board Secretary
Mr. Anthony Gallina, Board Attorney

Those in attendance rose for the Pledge of Allegiance and then a Prayer read by Mr. Rosso.

Statement by Board President:

ADEQUATE NOTICE OF THIS MEETING HAS BEEN SENT TO ALL MEMBERS OF THE BOARD OF EDUCATION AND TO THE BERGEN RECORD IN ACCORDANCE WITH THE PROVISIONS OF THE "OPEN MEETINGS ACT" – CHAPTER 231, 1975.

MOTION

To reaffirm the decision reached at the December 8, 2008 Caucus Meeting appointing Marilyn Nasello to fill the vacant Board of Education seat until the 2009 election.

Motion by Mr. Rosso	Seconded by Mrs. Robinson	Approved by roll call vote. 8 - 0
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Oath of Office for newly appointed Board Trustee.

Mrs. Marilyn Nasello was sworn in by Mr. Karaty, Board Secretary.

MOTION

To open meeting to the public (for items on the agenda only).

Motion by Mr. Rosso	Seconded by Mr. Taylor	Approved by voice vote.
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Public Participation:

No Public Participation.

MOTION

To close meeting to the public.

Motion by Mr. Naegely	Seconded by Mrs. Calderone	Approved by voice vote.
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MINUTES:

To approve the following minutes:

- a. November 10, 2008 Caucus Meeting
- b. November 10, 2008 Closed Caucus Meeting
- c. November 12, 2008 Closed Session Meeting
- d. November 12, 2008 Regular Meeting as amended
- e. November 24, 2008 Special Meeting

Motion by Mr. Rosso	Seconded by Mrs. Robinson	Approved by roll call vote. 8 – 0 – 1 Abstained: Mrs. Nasello Mr. Naegely Abstained from # a & # b
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FINANCE:

1. To approve the payment of checks #33124 – #33296 in the amount of \$792,220.34 and payroll for the month of November 2008 in the amount of \$1,585,448.27; subject to audit.

Motion by Mrs. Calderone	Seconded by Mr. DiGiacomo	Approved by roll call vote. 8 – 0 – 1 Abstained: Mrs. Nasello Abstained on the following checks: Mrs. Calderone - #33232 Mr. DiGiacomo - # 33234 & # 33206 Mrs. Robinson - # 33235 & # 33265 Mr. Rosso - # 33233 Mr. Taylor – # 33238 Mr. Salierno - # 33237
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2. To approve the cafeteria checks # 1420 - #1435 and payroll for the month of November in the amount of \$34,511.01; subject to audit.

Motion by Mr. Rosso	Seconded by Mr. DiGiacomo	Approved by roll call vote. 8 – 0 – 1 Abstained: Mrs. Nasello
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3. To approve the 2008-09 budget appropriation transfers #038 – #043 for the month of October 2008.

Motion by Mr. Rosso	Seconded by Dr. Filipek	Approved by roll call vote. 8 – 0 – 1 Abstained: Mrs. Nasello
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4. To approve the Board Secretary and Treasurer’s Reports for the month of October 2008 and further, certify that no major account or fund in the 2008-09 budget has been overexpended in violation of N.J.A.C. 6:23-2.12(c)4.

Motion by Mr. DiGiacomo	Seconded by Mrs. Robinson	Approved by roll call vote. 8 – 0 – 1 Abstained: Mrs. Nasello
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CORRESPONDENCE:

None.

STUDENT REPRESENTATIVE:

To accept the Student Representative, Carmine Bufi, gave his report. A copy of this report will become a part of the minutes.

Motion by Mr. Rosso	Seconded by Dr. Filipek	Approved by voice vote.
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STUDENT SERVICES:

1. Approve out of district placements for the following students:

Student Number	Placement	Cost	Duration
20100230	Gateway School	\$36,800.00	08-09 School Year
2023020269	New Beginnings	\$40,833.52	08-09 School Year
980470	Cornerstone School	\$40,850.00	08-09 School Year

2. Allow student # 296150 to complete their senior year at Saddle Brook High School despite moving to another town in NJ. Their continued attendance is dependent upon this action resulting in no additional costs to the Board of Education.
3. Allow student # 296530 to complete their senior year at Saddle Brook High School despite moving to another town in NJ. Their continued attendance is dependent upon this action resulting in no additional costs to the Board of Education.

Motion by Mr. Rosso Items # 1 - # 3	Seconded by Mr. DiGiacomo	Approved by roll call vote. 7 – 0 – 2 Abstained: Mrs. Calderone, Mrs. Nasello
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4. Approve the Five-Year Preschool Program Plan as submitted.
5. Approve the addition of new AP courses for the 2009-2010 school year as submitted and described by the Supervisor of Curriculum of Instruction.
6. Approve the 2009-2010 Professional Development Plan as submitted from the District’s local Professional Development Committee and authorize the administration to submit the plan to the Executive County Superintendent for his review
7. Approve Professional Education services, Inc. to provide Home Instructional Services to any Saddle Brook student attending one of their treatment facilities.

Motion by Mr. Naegely Items # 4 - # 7	Seconded by Mr. Rosso	Approved by roll call vote. 8 – 0 – 1 Abstained: Mrs. Nasello
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CURRICULUM:

1. Approve the revised Technological Literacy Curriculum as submitted by the Supervisor of Curriculum and Instruction.

Motion by Mr. Naegely	Seconded by Mrs. Robinson	Approved by roll call vote. 8 – 0 – 1 Abstained: Mrs. Nasello
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BUSINESS & BOARD:

1. Professional Development/Travel: The Saddle Brook Board of Education is required pursuant to N.J.S.A. 18A:11-12 and 18A:12-24 to approve travel expenditures by district employees and board members that is educationally necessary and financially prudent. The following list of workshops, seminars, conferences and other travel related staff development has been reviewed by the Saddle Brook Board of Education and found to be (1) educationally necessary and fiscally prudent;(2) directly related and within the scope of the district employee or board members’ current responsibilities; (3) critical to the instructional needs of and furthers the efficient operation of the Saddle Brook School district; and(4) is in compliance with N.J.S.A. 18A:12-24 and N.J.S.A. 18A:12-24.1.

REQUEST NUMBER	LAST NAME	FIRST NAME	CONF/WKSHP TITLE	LOCATION	DATE(S) OF CONFERENCE	COST	ACCOUNT
1001	Schwartz	Dawn	PTS Management	Piscataway, NJ	1/28/2009	\$ 275.00	Local
1002	Luteran	Ida	What's New in Young Adult Literature	Newark, NJ	2/25/2009	\$ 199.00	Local
1003	Konigsberg	Steven	Bullying and Cyber bullying	Hackensack, NJ	12/5 /2008	\$ -	Local
1004	Malyso	Mark	Connecting Assessment & Instruction	Piscataway, NJ	1/15/2009	\$ 317.68	Title IIA
1005	D'Alessandro	Gene	Activities Galore: Rhythms and More	Somerset, NJ	12/11/2008	\$ 165.00	Local
1006	Karaty	Raymond	Budget Preparation	Mount Olive, NJ	12/16/2008	\$ 120.00	Local
1007	Kenny	Karen	Caring for Children with Infectious Diseases	Parsippany, NJ	1/30/2009	\$ 288.00	Local
1008	Benito	Marta	Rider University Admissions Breakfast	Jersey City, NJ	12/10/2008	\$ -	Local
1009	Ferullo	Stephanie	IEP Accommodations & Modifications	Hasbrouck Heights, NJ	1/14/2009	\$ 25.00	Local
1010	Calderone	Patricia	NJSBA Mandated Training*	Webinar	12/4 /2008	\$ 37.00	Local
1011	Rosso	Keith	Current Issues	TBA	1/8/2009	\$ 20.00	Local
1045	Cheney	Nicole	Behavior Management	Union, NJ	1/30/09	\$ 250.50	Title I

*replaces training previously approved in November, 2008

Motion by Mr. Naegely	Seconded by Mrs. Robinson	Approved by roll call vote. 8 – 0 – 1 Abstained: Mrs. Nasello Mrs. Calderone Abstained on # 1010 Mr. Rosso Abstained on # 1011
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2. Accept the 2009 IDEIA-B grant award in the following amounts: IDEIA-B Basic-\$367,587 and IDEIA-B Preschool-\$14,711.
3. Accept the NJ Learn and Serve America grant award in the amount of \$25,000.
4. Approve the 403(b) Plan Document as submitted effective January 1, 2009, per IRS regulations.
5. Approve an increase in tuition for the Community School Pre-School Program covering the 2009-2010 school year as submitted.

Motion by Mrs. Robinson	Seconded by Dr. Filipek	Approved by roll call vote. 8 – 0 – 1 Abstained: Mrs. Nasello
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PERSONNEL:

1. Approve a student teaching placement for Leia Robinson from Caldwell College at Washington School for the spring semester to commence January 14, 2009.
2. Approve a student teaching placement for Teresa Giallorenzo from Ramapo College of New Jersey at Saddle Brook High School for the spring semester to commence on January 26, 2009.

Motion by Mr. Rosso Items # 1 & # 2	Seconded by Mr. DiGiacomo	Approved by roll call vote. 8 – 0 – 1 Abstained: Mrs. Nasello
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3. Appoint Valerie Militello to the stipend position of High School Literary Magazine Advisor in the amount of \$962 for the 2008-2009 school year.

4. Appoint the following individuals to the stipend positions and amounts listed below for the 2008-2009 school year:

NAME	POSITION	AMOUNT
Lisa Berzagui	Elementary Choral Co-Director	\$2,247.33
Dawn Donofrio	Elementary Choral Co-Director	\$1,123.67
Mary Weiskopf	Elementary Band Director	\$3,371.00

5. Approve a degree change for Maryann Komar from MA+15 to MA+30, Step 4 for the 2008-2009 school year at a salary of \$57,275 effective September 1, 2008.
6. Approve a 24-year longevity payment to Brenda Ferrara for the 2008-2009 school year in the amount of \$3,953 prorated to \$2,372 effective January 2, 2009.

Motion by Mr. DiGiacomo Items # 3 - # 6	Seconded by Mr. Rosso	Approved by roll call vote. 8 – 0 – 1 Abstained: Mrs. Nasello
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7. Appoint Todd Calandrillo to the position of Head Custodian of the Middle and High School effective September 9, 2008 through June 30, 2009 at a salary of \$40,475 salary guide B2, Step 5, plus a \$1,000 stipend as Head Custodian for a total salary of \$41,475 prorated to \$33,699. Mr. Calandrillo has successfully completed his 90-day trial period.
8. Appoint Christine Genuario as a Part-Time Special Education Teacher Assistant, pending cleared background check, at \$15.50/hour effective December 11, 2008.

Motion by Mr. Rosso Items # 7 & # 8	Seconded by Mr. Taylor	Approved by roll call vote. 8 – 0 – 1 Abstained: Mrs. Nasello
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9. Approve the revised Job Description for the position of Assistant Principal Middle & High School as outlined, effective for the 2008-09 school year.
10. Approve the revised Job Description for the position of Director of Special Services as outlined, effective for the 2008-09 school year.
11. Approve the revised Job Description for the position of Reading Specialist as outlined, effective for the 2008-09 school year.

Motion by Mr. Naegely Items # 9 - # 11	Seconded by Mrs. Robinson	Approved by roll call vote. 8 – 0 – 1 Abstained: Mrs. Nasello
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12. Approve the following individuals, pending cleared background checks, to the coaching positions listed below:

NAME	POSITION	SPORT
Leonardis, Patrick	Volunteer Coach	Girl's Basketball
Bradley, Mark	Volunteer Coach	Wrestling

13. Approve the following faculty members as Mentors for the 2008-2009 school year and authorize payment of mentor fees as listed below:

MENTOR NAME	MENTORED NAME	PAYMENT	TITLE IIA
Kim Altamura	Christi Tempesta	December 2008	\$550
Kim Altamura	Kim Salma	December 2008	\$550
Michela Viscardi	Lisa Berzagui	December 2008	\$550
Joseph Stapleton	Mark Malysso	June 2009	\$550
Donna Ferraro	Nicole Cheney	June 2009	\$550

Ricki Wolfe	Lisa Seitz	June 2009	\$550
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14. Approve the allocation of the NCLB monies to partially fund the salaries of the following staff members:

NAME	TOTAL SALARY	TITLE I	LOCAL
Joan Slywka (.6 FTE)	\$41,348	\$20,000	\$21,348
Debbie Anaya	\$103,132	\$40,000	\$63,132

Motion by Mr. Naegely Items # 12 - # 14	Seconded by Mr. Taylor	Approved by roll call vote. 8 – 0 – 1 Abstained: Mrs. Nasello
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15. Approve changing the employment status of Lyle Welner (Computer Technician) from Part-Time hourly status based on \$25/hr for up to 20 hours/week to a salaried employee working 25 hours/week at a salary of \$15,000 covering the period from January 2, 2009 through June 30, 2009. Mr. Welner will also qualify for benefits.

Motion by Mr. Naegely	Seconded by Mrs. Robinson	Approved by roll call vote. 6 – 2 – 1 No: Mr. Rosso, Mr. Salierno Abstained: Mrs. Nasello
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16. Reappoint Ronald Jean to the position of School Athletic Trainer following the issuance of certification from the State of New Jersey. He will resume his position as of December 11, 2008 at a yearly salary of \$45,425 prorated to \$30,285 through June 30, 2009
17. Appoint Dave Barbieri to the position of Substitute Athletic Trainer until the Permanent Athletic Trainer returns on December 11, 2008 at a rate of \$25/hr for home games.
18. Appoint the following individuals, to the Substitute positions as listed below.

NAME	POSITION
Beth Erben	Teacher
Elaine Opczynski	Teacher
Linda Komstead	Teacher
Rosann Burns	Teacher

Motion by Mr. Rosso Items # 16 - # 18	Seconded by Mr. DiGiacomo	Approved by roll call vote. 8 – 0 – 1 Abstained: Mrs. Nasello
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COMMITTEE REPORTS:

Budget:

Mrs. Robinson spoke about the first budget meeting.

Educational Foundation:

Mrs. Robinson stated that the Innovative Grants Applications will be distributed.

Facilities/Buildings & Grounds:

Mr. Salierno spoke about:

- The last Buildings & Grounds meeting.
- Health Safety Meeting.
- Meeting with Softball Parents Association.

- Recently approved agreement with the County regarding the baseball field. Dr. Groveman read the agreement.

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COMMITTEE REPORTS cont'd.:

Technology for Education:

Mr. DiGiacomo stated that the new district website will be up and running on December 22, 2008.

OLD BUSINESS:

Mrs. Robinson asked Dr. Groveman to speak to the public about NJ QSAC. Dr. Groveman gave an overview and discussed the results.

NEW BUSINESS:

Mrs. Robinson asked for clarification on Personnel item # 15, if benefits were budgeted for. "Dr. Groveman responded that benefits were budgeted.

Mr. Salierno asked Dr. Groveman to write a letter to QSAC Committee thanking them.

MOTION

To open meeting to the public.

Motion by Mr. Rosso	Seconded by Mr. Naegely	Approved by voice vote.
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Public Participation:

Three (3) members of the public spoke about the following:

- Basketball coach for girl's freshman team.
- Thanked the Board members for selecting Marilyn Nasello.
- Thanked the Board members for selecting Carmine Bufi as the Student Representative.

MOTION

To close meeting to the public.

Motion by Mr. Rosso	Seconded by Dr. Filipek	Approved by voice vote.
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To adjourn meeting at 8:05 PM.

Motion by Mr. Rosso	Seconded by Mr. Taylor	Approved by voice vote.
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Respectfully submitted,

Raymond G. Karaty
School Business Administrator/
Board Secretary

RGK/ci